INSTITUTE OF WATER MODELLING (IWM)
IWM BHABAN, House# 06, Road# 3C, Block# H, Sector# 15, Uttara, Dhaka 1230

Request for Proposal (RFP) - FortiGate 500E Hardware & License Renewal with Firmware Update

Introduction:

IWM invites qualified and experienced vendors to submit proposals for the 1 Year renewal of FortiGate FG500E Hardware & licenses and installation of the latest / appropriate firmware version for two FortiGate 500E devices configured in High Availability (HA) mode in IWM. The selected vendor will be responsible for ensuring the seamless continuity of network security services provided by these FortiGate devices.

Scope of Work:

1. License Renewal:
   - Renewal of 1 Year hardware & licenses for two FortiGate 500E devices.
   - Ensure licenses are valid for an additional one-year term.

2. Firmware Update:
   - Install the latest and appropriate FortiGate firmware version compatible with the FortiGate 500E devices.
   - Ensure a smooth transition without disrupting network services.
   - Verify and validate the firmware update to confirm successful installation.

Requirements:

1. Vendor Qualifications:
   - The vendor must be an authorized and certified partner for Fortinet products.
   - Provide evidence of experience in completing similar FortiGate license renewal and firmware update projects.

2. Submission of Quotations:
   Quotations should be submitted on the official pad of the qualified bidder, stating the prices of items as per the attached schedule, under the signature of the bidder. Quotations shall be accompanied by the following documents:
   - Registered Address & Year of Registration
   - Valid Trade License
3. **Proposal Submission:**
   - Vendors must submit a detailed proposal outlining their approach to hardware & license renewal and firmware update.
   - Proposals must be submitted by **2:30 PM on 24 December 2023**.

4. **Project Timeline:**
   - The selected vendor must complete the project & the license renew by **30 December 2023**.
   - Provide a detailed project timeline with milestones.

5. **Documentation:**
   - Submit all relevant documentation, including license renewal confirmation and firmware update path reports.

6. **Submission Instructions:**

Proposals must be submitted in a sealed envelope to System Manager, IWM no later than 24 December 2023 at 2:30 PM. Late submissions will not be considered.

7. **Evaluation Criteria:** Proposals will be evaluated based on the following criteria:
   - Vendor qualifications and certifications.
   - Approach and methodology for license renewal and firmware update.
   - Cost-effectiveness.
   - Project timeline and milestones.

8. **Pricing Details:**

Quoted prices for individual items, VAT/IT should be shown separately. VAT/IT shall be deducted from the supplier’s invoice as per prevailing rates/rules, and the net amount will be paid by account payee cheque.

9. **Scope of Quotation:**

The quoted price shall cover the price for each item, delivery charge, successful installation, and warranty.
10. Incidental Services:

Incidental services to be provided include inland transportation and insurance, installation, commissioning, and testing of the supplied hardware at the purchaser's premises of the final destination at IWM, and handover in good working condition satisfactory to the purchaser. The supplier shall provide after-sales services free of cost during the warranty period and thereafter throughout the life of the Hardware on payment, as a separate contract.

11. Delivery and Installation Timeline:

The items should be delivered and installed within 3 (Three) days after issuing the purchase order.

12. Supplier's Warranty/ Renew:

The Supplier should warrant that Hardware & services supplied under the Contract is new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials. The Supplier further warrants that all Hardware/ services supplied under this Contract shall have no defect arising from design, materials, or workmanship (except when the design and/or material are required by the Purchaser's specifications) or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of destination.

13. Warranty/ services Claims and Remedies:

Upon receipt of a warranty claim, the Supplier shall deliver within 7 (seven) days and with all reasonable speed, repair or replace the defective Hardware or parts thereof, without costs to the Purchaser. If the Supplier fails to remedy the defect(s) within the above period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

14. Warranty Certificate:

A Warranty Certificate is to be submitted in this respect.

15. Documentation and Training:

Operation manuals, catalogs, brochures, etc., should be supplied with each set of equipment in the original and intact condition. Necessary operational training is to be provided by the supplier to the concerned employees of the purchaser.
16. Payment Terms:
   o 85% (Eighty-Five) payment of the awarded amount will be paid within 3 (three) weeks after successful installation.
   o The remaining 15% (Fifteen) payment of the awarded price will be paid to the Supplier after 3 (Three) months. This payment will be made within 1 (one) week (7 working days) after the end of the 3 (three) months security period.

17. Document Submission:

   The Supplier shall submit the following documents to the Purchaser during delivery:

   o Copies of the Supplier's invoice showing Hardware/Subscription of Services, quantity, unit price, Total amount, and warranty information.
   o Delivery challan duly acknowledged by the IWM.
   o Manufacturer's warranty & Subscription Certificate.

18. Quotation Validity:

   The quotation will remain valid for 60 (Sixty) days from the date of opening of the quotation.

19. Rights Reserved:

   The authority (Purchaser) reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

20. Important Dates:

   o RFP Issued: 17 December 2023
   o Deadline for Submission of Proposals: 24 December 2023 at 2:30 PM
   o Proposal Evaluation Period: 1 Day
   o Contract Award: 25 December 2023
   o Complete the project with license update: 30 December 2023.

Additional Information: For inquiries or clarifications, contact

Mohammad Farhebbar Rahman
System Manager
Institute of Water Modelling (IWM)
Plot # 06, Road-3/C, Block-H, Sector-15,
Uttara Model Town, Dhaka-1230.
Phone: 880-2-55087611-4

[Signature]
Technical Specifications:

Hardware and License shall comply with the following Specifications:

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<tr>
<th>SL No</th>
<th>Items</th>
<th>Technical Specifications</th>
<th>Qty.</th>
<th>License</th>
<th>Price without VAT/IT</th>
<th>VAT/IT</th>
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<tr>
<td>1</td>
<td>FortiGate 500E FG5110E5819 905930 &amp; License</td>
<td>1 FortiGate 500E Hardware Advanced HW 2 1 Year License: • IPS Protection • Antivirus &amp; Antispam • Video &amp; Web Filtering • NGFW • Advanced Malware Protection • Application Control etc. • Firmware &amp; General updates • FortiCare Premium support</td>
<td>1 No.</td>
<td>1 Year</td>
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